



Covid-19 measures and guidelines when visiting No. 4 Hamilton Place

The Royal Aeronautical Society and No. 4 Hamilton Place have introduced additional measures and guidelines to help ensure the safety and wellbeing of our members, delegates, clients, and guests when attending meetings and events at No 4 Hamilton Place. These additional measures are outlined below:

Hygiene, cleaning and handwashing

- Cleaning will take place prior to any event and a cleaner will be onsite throughout events to clean common touchpoints and areas such as door handles and toilets.
- Hand sanitiser is available onsite, and handwashing is encouraged in the bathrooms.
- Doors will be left open to reduce common touchpoints and no exchange of money or paying any services is required whilst onsite.

Social distancing

- Room capacities will be advised to clients in advance of their events.
- We encourage social distancing and to stay outside where possible for example when using the Terrace for an event.
- Physical contact including handshaking is not encouraged.
- Use of the lift is permitted but we recommend one household at a time due to the size of the lift.
- Toilets are available in the basement and on the second floor so there are plenty of options for guests to avoid overcrowding.

Ventilation

- Doors and windows will be left open throughout the duration of the event where possible.
- Air conditioning will be in use where possible to maximise air flow.

Managing suspected COVID-19 cases

- Anyone who has tested positive for COVID-19 or who has developed symptoms should not attend the venue and should follow Government guidelines.
- If anyone develops symptoms when on site, a closed isolation area will be provided and any areas where the person has been will be disinfected immediately. Onsite Society staff or external clients will ensure that the individual(s) can get home safely and maintain contact for updates.

For questions relating to these measures and guidelines please contact events@aerosociety.com